

☒ New
☐ OTR
☐ Sole Source
☐ Bid Waiver
☐ Emergency
 Previous Contract/Project No.

Contract

☐ Re-Bid
☐ Other

LIVING WAGE APPLIES: ☐ YES ☒ NO

Requisition No./Project No.: RQFR1500093

TERM OF CONTRACT 2 YEAR(S) WITH YEAR(S) OTR

This request is to establish a term contract for Miami Dade Fire/ Office of Emergency Mgmt. to procure annual maintenance and support services for the existing WebEOC Disaster Management System, provided by Prime Source Technologies, Inc, through GS-35F-0480T contract

| | GENERAL | FEDERAL | OTHER |
|-----------------|---------|---------|-------|
| Funding Source: | | X | |

205-62

Check here ☐ if this is a new contract/purchase with no previous history.

Comments:

RECOMMENDATIONS

Basis of recommendation:

Date returned to DPM:

NON-COMPETITIVE REVIEW SUMMARY

Action: Request to Access Contract GS-35F-0480T

Requisition No.: RQ

Committee/Committee Date: N/A

* DPM internal Processing due date:

| |
|---|
| Projected BCC Date: <i>(If applicable)</i> |
|---|

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| <p>Purpose of the Acquisition:</p> |
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| <p>The purpose of this acquisition is to establish a contract to allow the Miami-Dade Fire Rescue (MDFR), Office of Emergency Management (OEM) Department to procure annual maintenance support services, software upgrades and training for the existing WebEOC Disaster Management System, provided by Prime Source Technologies, LLC.</p> |
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| <p>Recommended Action: Establish a contract with Prime Source Technologies, LLC, to provide MDFR, OEM with the ability to purchase the required WebEOC maintenance support and associated services by accessing GS-35F-0480T contract.</p> |
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| <p>Contract Term: 29 months (March 2015 –June 2017)</p> |
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| <p>Contract Amount: \$405,750</p> |
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Background:

Miami-Dade County partnered with Palm Beach, Broward and Monroe counties in 2008 to pursue a regional disaster management tool that would allow all four counties and their municipalities to share and manage information and assets during a disaster. The WebEOC Professional and Regional Overarching System was procured through a competitive process conducted by the City of Miramar on behalf of the four counties. Since then, each county has procured their own WebEOC system to ensure redundancy and survivability in the event of a disaster. The county systems and regional system were then connected via a product known as WebFusion to ensure for the efficient flow of information throughout the region.

MDFR, OEM utilizes the WebEOC Professional system in the County's Emergency Operations Center (EOC) to coordinate, manage and communicate the responses to significant events, incidents or disasters to the County's and its municipalities. The System requires ongoing maintenance and periodic enhancements due to the changing requirements and evolving needs of the county and its partner agencies. Due to the complexity of the System, it is necessary to ensure its continuous and seamless operation when needed in the EOC or during daily use.

ESI Acquisition, Inc. owns the source code and intellectual proprietary rights to the WebEOC product suite and its related services. Prime Source Technologies, LLC is an

authorized reseller for ESI to provide the essential maintenance and support services, software enhancements and additional products via GS-35F-0480T. This contract was competitively solicited and awarded to Prime Source Technologies, LLC.

Recommendation:

It is recommended that this request to access the GS-35F-0480T contract be approved to allow MDFR/OEM the ability to procure the ongoing maintenance and support services and associated products provided by Prime Source Technologies, LLC.

Dakota Thompson
Contracting Officer

March 3, 2015
Date



INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT SERVICES

Justification/Input Document for Non-Competitive Acquisition

It is the policy of Miami-Dade County to consistently purchase goods and services using full and open competition. The citizens of Miami-Dade County are best served when we make sound business decisions based on competitive bids or proposals. Early acquisition planning that includes consultation with Internal Service Department's procurement staff can help avoid delays and facilitates effective market research. However, there may be instances when other than full and open competition may be justified. When a user department(s) determines that other than full and open competition is necessary or in the best interest of the County, appropriate justification for that course of action must be submitted to ISD for approval and execution in order to waive the competitive bid/proposal process.

Please provide the information requested below to support the need and feasibility for waiving the competitive bid/proposal process:

| | | | |
|---------------------------|---|--------------------------|----------------|
| Department: | Miami-Dade Fire Rescue Department/Office of Emergency Management (MDFR/OEM) | | |
| Contact Person: | Jonathan Lord, OEM Division Director | Phone Number: | (305) 468-5403 |
| Requisition No.: | | Estimated Value: | \$405,750.00 |
| Proposed Vendor: | Prime Source Technologies, LLC (GSA Contract #GS-35F-0480T) | | |
| Previous Contract Number: | RFP 08-11-01 | Previous Contract Value: | \$300,000 |

Purpose of the Purchase

Please describe your minimum requirements and the benefits of making the acquisition.

To obtain annual support services, software enhancements, and training for WebEOC disaster management system, inclusive of WebEOC Professional, WebFusion and other related products or features. This is a federally funded project for an allocation of approximately \$405,750 with no UAP or IG fee for this project. Additionally, Miami-Dade Fire Rescue/Office of Emergency Management (MDFR/OEM) is requesting to access Federal GSA contract #GS-35F-0480T for the same corresponding period from June 15, 2012 – June 14, 2017.

Best Interest of the County / Uniqueness of Product

Please provide a detailed description as to why a waiver of formal bidding is in the County's best interest (e.g., product standardization, compatibility, proprietary access or distributorship, how vendor is uniquely qualified to provide the needed product or service, etc.). Please note that a lack of advance planning is not an acceptable justification for a non-competitive acquisition.

In 2008 Miami-Dade County, in partnership with Palm Beach, Broward, and Monroe counties decided to pursue a regional disaster management tool that all four counties, and their municipalities would use in order to share and manage information and assets during a disaster. WebEOC Professional was selected following a competitive solicitation conducted by the City of Miramar on behalf of the four counties. After Miramar procured the regional overarching system, each of the counties then procured their own instance of the WebEOC Professional system to ensure redundancy and survivability in the event of a disaster. The county system and regional system were then connected via a product known as WebFusion ensure for the efficient flow of information through-out the region.

MDFR/OEM utilizes the WebEOC Professional system in the County's Emergency Operations Center (EOC) to coordinate, manage, and communicate on the County's, and it's municipalities' the response to significant event, incidents or disasters. This System provides event reporting,



INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT SERVICES

situational awareness, resource management, logging, and after action reporting in an efficient and effective manner, both within the EOC, as well as virtually through internet access. Additionally, the Miami-Dade County has connected its WebEOC Professional System to other counties within the region, through WebFusion product which is hosted by Broward and Palm Beach counties.

Initially, the System was designed and utilized as a disaster management system within the EOC. It provided staff with the ability to document incident responses, mission task assignments, resource requests, post and view situation reports, incident action plans, maps and other relevant documents. Within the last several years, the software has been further enhanced to enable hosting of various databases used on a daily basis such as the Community Emergency Response Team (CERT) database and an inventory database and is currently being looked at for use by other county departments to assist in managing more routine incidents and event.

The build out and enhancement of the System requires ongoing maintenance as well as periodic enhancement due to changing requirements and evolving needs of Miami-Dade County and its partner agencies. Ongoing maintenance support services are necessary to assist in troubleshooting issues with the System and ensure appropriate data security and functionality. Due to the complexity of the System, it is necessary to ensure its continuous and seamless operation when needed in the EOC or during daily use.

Additionally, Miami-Dade County will be serving as the procurement entity on behalf of all four counties (Miami-Dade, Palm Beach, Broward, and Monroe counties), utilizing federal regional grant funds.

It is in the best interest of the County to piggy-back off the Federal contract to purchase essential maintenance and support services, software enhancements and additional products under Contract #GS-35F-0480T which was competitively solicited and awarded to Prime Source Technologies. This product has been in use by Federal agencies for several years.

Market Research

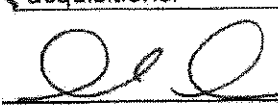
Please describe your market research and the results thereof. This should include a description of other, similar sources or products available in the market if any and why they are not acceptable.

Market Research conducted has found that ESI Acquisition fully owns the source code and intellectual property rights of the WebEOC product suite and its related services. However, the products and services can also be purchased through two authorized domestic resellers, one of whom is the primary vendor (Prime Source Technologies, LLC) on Federal contract #GS-35F-0480T, and is the only vendor allowed to offer discounted rates via GSA.

Proposed Actions

Please describe the actions the department will take to overcome the present barriers to competition prior to any future acquisitions of this product or service.

As new systems are procured, the MDR/OEM will continue to use competitive processes for acquisitions.


Department Director's Approval


Date Approved

MAINTENANCE AND SUPPORT SERVICES

Pricing Schedule

Maintenance & Enhancement for WebEOC Software

| Description | Performance Term | Amount |
|--|------------------|---|
| Enhancements Maintenance and Support Services | Year 1 | <u>\$70,000.00</u> <u>\$ 80,000.00</u> |
| Enhancements Maintenance and Support Services | Year 2 | <u>\$77,000.00</u> <u>\$ 88,000.00</u> |
| Enhancements Maintenance and Support Services | Year 3 | <u>\$42,350.00</u> <u>\$48,400.00</u> |
| | | |
| | | |
| Contract Total: | | <u>\$495,750.00</u> |